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**Public Notice of Meeting
Summons to Staffing Committee Members**

The meeting of the **Staffing Committee** will be held on **20th August 2026** at **10:00am** at the **Westlake Room, Balsall Common Village Hall CV7 7GE**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting. There will be no opportunity for members of the public to speak at this meeting

Chairman Cllr David Slatter
10th August 2026

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of 4 June 2026 meeting.
- 5. Proposal** to exclude the public and the press from the rest of the meeting. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2), to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements, the publication of which would be prejudicial to the public interest
- 6. Committee to:**
 - (6.1)** to review the WALC report on Balsall Parish Council staff and accept the overall recommendations on staff hours and workload;
 - (6.2)** to agree the NALC salary range recommendation for the Clerk and agree the pay point;
 - (6.3)** to agree the NALC salary range recommendation for the Deputy Clerk and agree the pay point.
 - (6.4)** to delegate to the Chair of the Staffing Committee responsibility to negotiate with the Clerk and Deputy Clerk the recommended contract of employment changes that the committee has approved.
- 7. Date of next meeting - To be confirmed**